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BRYN MAWR COLLEGE
GRADUATE SCHOOL OF SOCIAL WORK AND SOCIAL RESEARCH

Registration Instructions – using BiONiC (Bi-Co Online Information Center)

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All matriculated students at Bryn Mawr College Graduate School of Social Work and Social Research (GSSWSR) register for classes using BIONIC. Below are instructions for the following:

> Logging In & the Student Center
> Enrolling in Classes & Adding Classes to your Shopping Cart
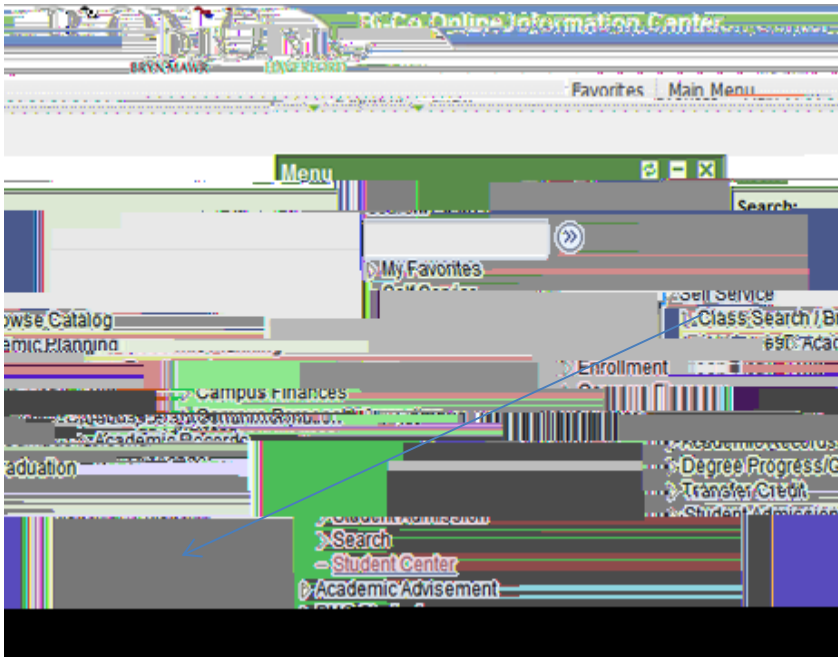> Searching for a Class
> Changing Classes
> Viewing your Schedule

Enrolling in a GSSWSR Class

Logging In & Navigating to the Student Center
Go to BIONIC login page, type in your user ID and your College password.
Navigate to: Self-Service > Student Center

From the Student Center under Academics click on **Enroll** to register for classes.

Adding Classes to your Shopping Cart:

> **Select the term** that you are registering for from the list and click the Continue button.
> If you know the Bionic Class Nbr (4 digit code) enter it   this will save time; otherwise choose the search option (see below). Information about the course will display, if it is the course you want, click NEXT. Continue to add courses until you are done.

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*At this point your courses are in your shopping cart. You can use your shopping cart to save the courses you are interested in registering for. There is no limit on the number of classes that can be saved to your shopping cart. You are not guaranteed enrollment in the classes that you save to your shopping cart. To complete your registration, you must move the courses from your shopping cart using the directions below. Click on **Proceed to Step 2 of 3 Confirm Classes**.*

Finish Enrolling

Use the **Finish Enrolling** button at the bottom of the page to move to the next step. Your courses will be displayed. All courses with a green check have been added to your schedule. A red X means an error has occurred, the error will be described in the Message box.

To Wait List a Class

Select the class you want to wait list by entering the 4-digit class number provided in registration materials, or search for the number (see above).

When a class is full, but there is space on the wait list, a yellow triangle icon will appear to the right of